

By Commissioner: Marcotte

20220104-001

**Establish Absentee/UOCAVA Ballot Board 2022 Elections**

**WHEREAS**, Aitkin County is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee/UOCAVA Ballot Board; and

**WHEREAS**, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in Aitkin County; and

**WHEREAS**, the Absentee/UOCAVA Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots;

**THEREFORE, BE IT RESOLVED THAT**, the Aitkin County Board of Commissioners hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task.

**BE IT ALSO RESOLVED**, the Aitkin County Board of Commissioners grants the County Auditor the authority to appoint or remove Election Judges as appropriate throughout the 2022 Election season.

Commissioner Niemi moved the adoption of the resolution and it was declared adopted upon the following vote


**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 4<sup>th</sup> day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 4<sup>th</sup> day of January 2022

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Marcotte

20220104-002

Aitkin County's K9 Loki to Remain with Handler

**WHEREAS**, K9 Loki is being medically recommended for retirement from service to Aitkin County, and

**WHEREAS**, a trained K9 should remain with the person it has been trained to work with, and this dog has lived with this K9 handler for over 5 years and has become a part of his family.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board authorizes the donation of K9 Loki to his current handler.

Commissioner Niemi moved the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 4<sup>th</sup> day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 4<sup>th</sup> day of January 2022

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20220104-004

**2022 Board of Commissioners Meeting Procedures & Rules of Business**

**WHEREAS**, the Aitkin County Board of Commissioners sees it prudent and necessary to review and adopt rules of procedure governing the conduct of the County Board Meetings; and

**WHEREAS**, the Aitkin County Board has adopted and utilized rules of business, board procedures, an Robert's Rules of Order; and

**WHEREAS**, the Aitkin County Board of Commissioners believes it is important to annually reaffirm the rules; and

**THEREFORE, BE IT RESOLVED**, that the "Aitkin County Board of Commissioners Meeting Procedures and Rules of Business" is hereby amended and reaffirmed.

Commissioner Napstad moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 4<sup>th</sup> day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 4<sup>th</sup> day of January 2022

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Niemi

20220104-005

2022 Official County Newspaper

BE IT RESOLVED, That the *Aitkin Independent Age* is hereby designated by the Aitkin County Board of Commissioners as the official county newspaper in which all official business shall be published. *Voyageur Press* is named second publication of Financial Statement.

Commissioner Napstad moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 4<sup>th</sup> day of January, 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 4<sup>th</sup> day of January, 2022.

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Niemi

20220104-006

**2022 Committee Appointments**

**BE IT HEREBY RESOLVED**, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2022:

Aitkin Airport Commission (2)	J. Mark Wedel John Welle
Aitkin County Care Board	Laurie Westerlund
Aitkin County Community Corrections Advisory Board (2)	J. Mark Wedel Ann Marcotte
Aitkin County Water Planning Task Force	J. Mark Wedel
Aitkin Economic Development Administration (AEDA)	J. Mark Wedel Commissioner District 2 Commissioner District 3 Commissioner District 4 Commissioner District 5 County Administrator County Engineer Environmental Services Director HHS Director
AMC Delegates (8)	J. Mark Wedel Brian Napstad
Aquatic Invasive Species (AIS)	Don Niemi Laurie Westerlund, Alt.
Arrowhead Counties Association (1)	Laurie Westerlund Don Niemi, Alt.
Arrowhead Economic Opportunity Agency	Don Niemi Laurie Westerlund, Alt.
Arrowhead Regional Development Center (ARDC)	Mike Dangers
Assessor for Unorganized Townships	Brian Napstad Laurie Westerlund
ATV Committee (2)	Brian Napstad Ann Marcotte, Alt.
Big Sandy Lake Management Plan (1+Alternate)	Ann Marcotte Brian Napstad
Budget Committee 2020 (2)	Don Niemi Brian Napstad, Alt.
East Central Regional Library Board	Brian Napstad Don Niemi
Economic Development (2)	Brian Napstad Don Niemi

Emergency Management	J. Mark Wedel
Environmental Assessment Worksheet (2)	Ann Marcotte Brian Napstad
Extension Committee (1 + Alternate)	Ann Marcotte, Laurie Westerlund, Alt
Facilities/Technology Committee (2)	J. Mark Wedel Laurie Westerlund
Fairgrounds Custodian	Kirk Peysar
H&HS Advisory Committee (Liaison) (2)	J. Mark Wedel Laurie Westerlund
Historical Society (Liaison)	J. Mark Wedel
Joint Powers Natural Resources Board (2)	Brian Napstad, Ann Marcotte,Alt. Dennis Thompson
Lakes & Pines (1+Alternate)	Don Niemi Ann Marcotte, Alt.
Law Library	Ann Marcotte, Don Niemi, Alt.
McGregor Airport Commission (2)	Brian Napstad William Bedor
MCIT Representative (1 + Alternate)	Laurie Westerlund Jessica Seibert, Alt.
Mille Lacs Fisheries Input Group	Laurie Westerlund
Mille Lacs Watershed (1 + Alternate)	Laurie Westerlund Don Niemi, Alt.
Mississippi Headwaters Board (1+Alternate)	Ann Marcotte Brian Napstad, Alt.
MN Rural Counties (1+Alternate)	Don Niemi Laurie Westerlund, Alt.
Natural Resources Advisory Committee (2)	Ann Marcotte Brian Napstad
NE MN Office Job Training	Don Niemi
Northeast MN ATP (2)	Brian Napstad John Welle Don Niemi, Alt.
Northeast MN Emergency Communications Board (ECB)	Brian Napstad Dan Guida, Alt.
Northeast MN Regional Advisory Committee (RAC)	Patrice Erickson Dan Guida, Alt.
Northeast Waste Advisory Committee (NEWAC) (1+Alternate)	Brian Napstad Laurie Westerlund, Alt.

Northern Counties Land Use Coordinating Board (NCLUCB)  
(1+Alternate)

Ordinance Committee (2)

Personnel/Insurance Committee (2)

Planning Commission

Rum 1W1P Policy Committee

Snake River Watershed Management Board/1W1P Policy Committee

Sobriety Court

Solid Waste Task Force (2)

Toward Zero Deaths

Tri-County Community Health Services Board

Ann Marcotte  
Brian Napstad, Alt.

Brian Napstad  
Ann Marcotte

J. Mark Wedel  
Ann Marcotte

Ann Marcotte  
Laurie Westerlund, Alt.

Laurie Westerlund  
Don Niemi, Alt.

Don Niemi  
Brian Napstad, Alt.

J. Mark Wedel

Laurie Westerlund  
Brian Napstad

J. Mark Wedel

Laurie Westerlund

Commissioner Napstad moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 4<sup>th</sup> day of January, 2022 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 4<sup>th</sup> day of January, 2022

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 4, 2022

By Commissioner: Napstad

20220104-007

Minimum Salaries for Elected Officials

**WHEREAS**, Minnesota Statutes require that at a January meeting during the year in which candidates may file for various county offices, the County Board shall set by resolution the minimum salary to be paid for the following term,

**NOW, THEREFORE BE IT RESOLVED**, that the minimum salaries of elected officials are hereby established for the next term as follows:

County Attorney	\$80,000
County Auditor	\$70,000
County Recorder	\$60,000
County Sheriff	\$75,000
County Treasurer	\$65,000
County Commissioner	\$34,715

Commissioner Niemi moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 4<sup>th</sup> day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 4<sup>th</sup> day of January, 2022.

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator